

**BOARD OF COUNTY COMMISSIONER'S
Minutes**

May 6, 2013

John Pevehouse, representing the District Attorney's office and Journey Church, led the prayer and the Pledge of Allegiance.

Chairman Rod Cleveland said that he has received word that the House was in session and they were going to take a break. Representative Dan Fisher, who is a pastor from Mustang, was going to have prayer for the Skinner Family and for Representative Emily Virgin, the granddaughter of George Skinner. He said she is well respected at the House.

The regularly scheduled meeting of the Board of County Commissioners was called to order at 1:00 p.m. this 6th day of May, 2013, in the meeting Room 200 of the Cleveland County Office Building by Chairman Rod Cleveland. Tammy Belinson, County Clerk/Secretary, called roll and those present were:

Rod Cleveland, Chairman
Rusty Sullivan, Vice Chairman
Darry Stacy, Member
Tammy Belinson, Secretary

Others present were: Assistant District Attorney James Robertson, Rhett Burnett, Melinda Duke, Keri Lyles, Denise Ellison, Valerie Matheus, Gayla Sukenis, Jacob McHughes, George Mauldin, Trent Bourland, John Pevehouse, Joy Hampton, Christine Cartmell, Linda Atkins and Peggy Laizure.

After the reading of the Minutes of the meeting of April 29, 2013, and there being no additions or corrections, Darry Stacy moved, seconded by Rusty Sullivan, that they be approved. The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

Old Business:

1. After the reading of the Minutes of the meeting of April 22, 2013, and there being no additions or corrections, Rusty Sullivan moved, seconded by Darry Stacy, that they be approved. The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion carried.

2. Upon the recommendation of Purchasing Agent Melinda Duke, Darry Stacy moved, seconded by Rusty Sullivan, to award BID #SHE-1601 – One-Year (1) Non-Encumbered Contract for the purchase of Ammunition for the Cleveland County Sheriff's Office to the one and only bidder, GT Distributors, Inc., as per bid summary. The bid term will be from May 9, 2013 through May 8, 2014.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.
Motion carried.

3. Upon the recommendation of Assistant Purchasing Agent Keri Lyles, Rod Cleveland moved, seconded by Darry Stacy, that the awarding and/or rejecting of BID #HWY-1604 – Non-Encumbered Contract for Bulk Oils, Lubricants & Antifreeze for the County Commissioners be tabled until a later date. The bid term will be from May 22, 2013 through September 21, 2013. The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

Items of Business:

1. Darry Stacy moved, seconded by Rusty Sullivan, to award the Remodel of the County Office Building in the Human Resources Office, Suite 240, to J & R Windows & Glass. A glass wall will be installed to make a private office. The estimated cost of material and labor is \$2735.10. Rusty Sullivan said it was to the same company that installed the glass in the County Office Building. County Clerk Tammy Belinson thanked the gentlemen. The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion carried.

2. Darry Stacy moved, seconded by Rusty Sullivan, to approve an Application for a Permit on the installation of a 4” Natural Gas Pipeline paralleling Indian Hills Road beginning 1, 487’ west and 29’ north of the SE/corner of the NW/4, SE/4 of Section 31-T10N-R2W. Rod Cleveland asked if they were going to do any boring. Darry Stacy said it was his understanding that the pipeline would run alongside the road. The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.
Motion carried.

3. Rusty Sullivan moved, seconded by Darry Stacy, that the Cooperative Agreement between U.S. Department of Agriculture APHIS – Wildlife Services Oklahoma Department of Agriculture, Food & Forestry and Cleveland County Board of County Commissioners to fund \$2,400.00 as their contribution to the cooperative animal damage control program for the period from July 1, 2013 to June 30, 2014, be renewed. The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

4. Darry Stacy moved, seconded by Rusty Sullivan, to approve the Contract for Services between Professional Properties of Oklahoma LLC and Cleveland County Health Department for Day Porter services for the Moore office located at 424 S. Eastern for one year beginning March 15, 2013 through March 14, 2014 in the amount of \$300.00. The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion carried.

5. Rusty Sullivan moved, seconded by Darry Stacy, to approve the Contract between Cleveland County Health Department and Julie Brown for services as a teaching assistant for the Early Foundations Replication Project from April 29, 2013 through June 30, 2013 in the amount of \$10.00 per hour for teaching assistant services and \$0.565 per mile as per the State Travel Reimbursement Act not to exceed \$1,913.00.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.

Motion carried.

6. Darry Stacy moved, seconded by Rusty Sullivan, that the Contract for Services between Cleveland County Health Department and NCM Media Networks to provide public service announcements be approved. The Health Department will pay \$2,200.00 (\$220 weekly rate) and \$500.00 (one-time rate) for showing two separate video clips over a ten week period from May 3, 2013 through June 27, 2013.

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.

Motion carried.

7. Rusty Sullivan moved, seconded by Darry Stacy, that the Contract for Services between Cleveland County Health Department and The Lamar Companies to provide advertisements services through six (6) billboards be approved. The Health Department will pay \$600.00 for production of vinyl, \$9,350 for labor and air time during May 13, 2013 through August 4, 2013 advertisement period.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.

Motion carried.

8. Darry Stacy moved, seconded by Rusty Sullivan, to approve the Preventative Maintenance Agreement between Waggoner's Heating and Air Conditioning and Cleveland County Health Department for maintenance for one Trane chiller, two roof top air handlers, two boilers, two ductless split systems, one HEPA make-up air unit and 46 VAV air units located at 250 12th Ave N.E. The Health Department will pay maintenance cost of \$4,564.00 for the period July 1, 2013 through June 30, 2014.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.

Motion carried.

9. Rod Cleveland moved, seconded by Rusty Sullivan, to approve the Contract Agreement between Cleveland County Board of County Commissioners and the Oklahoma Cooperative Circuit Engineering District Board through the ETR Fund. Cleveland County will accept \$1,000,000 for Project Number PJ-CL-0047 to be reimbursed to the ETR by November 30, 2013.

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.

Motion carried.

10. Darry Stacy moved, seconded by Rusty Sullivan, to approve the Inter-Local Agreement between Greg Mashburn, District Attorney, and the Board of County Commissioners for Cleveland County in the amount of \$327,417.90 for services provided to Cleveland County Elected Officials, as well as county employees in county operation, for legal advice and/or representation in all relevant county matters for FY 2013/2014.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.

Motion carried.

11. Rusty Sullivan moved, seconded by Darry Stacy, to approve the Blanket Purchase Orders submitted for the following Departments:

a. District #1 Warehouse:

13-5081 - T2A

Mid-West Hose & Specialty

\$ 1,200.00

13-5102 – T2A	Steve’s Wholesale Dist.	\$ 500.00
13-5107 – T2A	Thomas Wire Rope	\$ 500.00
<u>b. District #2 Warehouse:</u>		
13-5128 – T2A	Certified Laboratories	\$ 2,000.00
13-5129 – T2A	P & K Equipment	\$ 1,500.00
13-5130 – T2A	Fleet Pride	\$ 1,500.00
<u>c. District #3 Warehouse:</u>		
13-5050 – T2A	James Supply & Rental	\$ 500.00
13-5101 – T2A	KSM Exchange, LLC	\$ 2,500.00
<u>d. County Commissioners Office:</u>		
13-5111 – D2	Copelin’s Office Center	\$ 500.00
<u>e. Fair Board:</u>		
13-5105 – FF2	Winfield Solutions, LLC	\$ 1,000.00
<u>f. Sherriff’s Office:</u>		
13-5049 – CFBRE2	Forest Lumber Company	\$ 300.00
13-5106 – CFB2	Reynolds Ford	\$ 800.00
13-5110 – CFBRE2-300	Occupational Health Centers SW	\$ 250.00
<u>g. Building Maintenance:</u>		
13-5071 – SM2	W.W. Grainger, Inc.	\$ 500.00
13-5108 – SM2	Copelin’s Office Center	\$ 500.00
13-5109 – SM2	Home Depot Credit Services	\$ 500.00
13-5135 – SM2	Voss Lighting	\$ 1,000.00
<u>h. Health Department:</u>		
13-5083 – MD1C	Holly Warren	\$ 300.00
13-5087 – MD1C	Katherine Cintron	\$ 50.00
13-5089 – MD1C	Julie Yuhas	\$ 200.00

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.
Motion carried.

12. Darry Stacy moved, seconded by Rod Cleveland, to approve the Certificate of Requesting Officers on Blanket Purchase Order Numbers:

<u>General Fund</u>		<u>Highway Fund</u>	
13-0166	HR2	13-0749	T2A
13-0225	CCJC2	13-0842	T2A
13-0272	B2A	13-1282	T2A
13-1475	F2	13-1347	T2A
13-2446	B2A	13-1984	T2A
13-3969	CCJC2	13-2826	T2A
		13-3468	T2A

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

13. Rusty Sullivan moved, seconded by Darry Stacy, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

<u>FY 12/13</u>	
a. General Fund	\$ 752,535.53

b. Highway Fund	\$	119,395.67
c. Health Fund	\$	10,960.66
d. Sheriff Service Fee Fund	\$	7,125.97
e. Sheriff Commissary Fund	\$	4,180.73
f. Sheriff Revolving Fund	\$	15,959.84
g. County Clerk Preservation Fund	\$	28,132.85
h. County Clerk Lien Fee Fund	\$	298.00
i. Assessor Revolving Fund	\$	2,400.00
j. Fair Board Fund	\$	439.67

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion carried.

There was no New Business to come before the Board.

Commissioners' Discussion:

Commissioner Darry Stacy sent his condolences to the George Skinner family. Darry Stacy said Commissioner Skinner did an awesome job for the county for many years and will be greatly missed. Commissioner Sullivan agreed and said he was also a good friend who brought a lot to the table with his senior leadership, since he was here when Commissioner Sullivan first took office.

Commissioner Cleveland congratulated Norman High School and Norman North High School Athletes for their recent achievements. The schools competed against each other in a soccer game which North won and will move on to state. Both schools' track teams will compete next week which, sons of both Commissioner Cleveland and Commissioner Stacy will compete. Commissioner Cleveland also said the elected officials needed to let their employees know beginning Wednesday, the south parking lot will be completely blocked off. Commissioner Sullivan said work had been held up because of the rain last week, but that was a pleasure. He also mentioned his daughter was getting married next weekend.

There were no Public Comments.

There being no further business to come before the Board, Darry Stacy moved, seconded by Rusty Sullivan, that the meeting be adjourned at approximately 1:19 p.m.
The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.
Motion carried.

(Clerk's note: Agenda was posted 5-2-2013 @ 4:20 p.m.)